

***** POPE COUNTY HIGHWAY DEPARTMENT *****

16139 State Hwy 29

GLENWOOD, MINNESOTA

***** P R O P O S A L *****

**BITUMINOUS MILL and OVERLAY with MINOR GRADING PROJECTS
WITH BIDS RECEIVED UNTIL 10:00 AM ON
MARCH 20th, 2025 AT GLENWOOD, MINNESOTA**

PROPOSAL OF

(Name of Firm)

(Address)

(Area Code - Telephone Number)

TO FURNISH AND DELIVER ALL MATERIALS AND TO PERFORM ALL WORK IN ACCORDANCE WITH THE CONTRACT, THE PLANS AND THE APPROVED MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" 2020 EDITION (USING English UNITS), ON FILE IN THE OFFICE OF THE COMMISSIONER OF TRANSPORTATION, EXCEPT AS STATED OTHERWISE IN THE SPECIAL PROVISIONS, WHICH ARE PART OF THIS PROPOSAL, FOR:

S.A.P. 061-601-015 & S.A.P 061-614-006

LOCATION: C.S.A.H. 1 and C.S.A.H. 14

**TYPE OF WORK: BITUMINOUS MILL, OVERLAY, AGG. SHOULDERING and
MINOR GRADING**

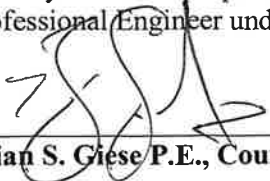
LENGTH: 8.078 Miles

STARTING DATE: JUNE 2, 2025

COMPLETION DATE: 40 Working Days

NOTICE TO BIDDERS: SUBMIT BIDS IN ACCORDANCE WITH MNDOT 1206 THROUGH 1210 EXCEPT AS STATED OTHERWISE IN THE SPECIAL PROVISIONS.

I certify that this proposal was prepared by me or under my direct supervision, and that I am a Licensed Professional Engineer under the laws of the State of Minnesota.



Brian S. Giese P.E., County Engineer

Lic. No. 42353 Date: 1/30/25

BID RIGGING IS A SERIOUS CRIME. IF YOU HAVE ANY INFORMATION CONCERNING COLLUSIVE BIDDING, EVEN A REQUEST TO SUBMIT A COMPLIMENTARY BID, PLEASE CALL THE MINNESOTA ATTORNEY GENERAL'S OFFICE AT TELEPHONE NO. (651) 296-1796

**INSTRUCTIONS TO BIDDERS
POPE COUNTY HIGHWAY DEPARTMENT
GLENWOOD, MINNESOTA**

FORM OF PROPOSAL

All bids submitted shall be filled out on the bid forms furnished by the Engineer. The proposal shall be delivered in a sealed envelope to the Pope County Highway Department on or before 10:00 A.M. on March 20th, 2025. The outside of the sealed envelope shall be addressed as follows:

Office of the County Engineer
Pope County Highway Department
16139 State Highway 29
Glenwood, Minnesota 56334

Bid For: SAP 061-601-015 & SAP 061-614-006

Each Proposal shall be headed by the name and post office address of the bidder.

POPE COUNTY

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S-4	(1208) Proposal Guaranty
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S-23	(2360) Plant Mixed Asphalt Pavement (Local Government Unit)
S-24	(2582) Pavement Markings
S-25	(3876) Seed
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SALT SCHEDULE OF MATERIALS CONTROL – LOCAL GOVERNMENT AGENCY
MPCA GENERAL PERMIT – AUTHORIZATION TO DISCHARGE STORM WATER
MPCA CSW TRANSFER FORM

- * **RESPONSIBLE CONTRACTOR (ATTACHMENT A)**
- * **NON-COLLUSION AFFIDAVIT**
- * **SCHEDULE OF BID PRICES**
- * **FORM 21126D NO DBE GOAL**

* **BOLD = REQUIRED SHEETS TO BE COMPLETED**
(Blue sheets in Proposal Package)

To Pope County Board of Commissioners:

According to the advertisement of Pope County inviting proposals for the improvement of the section of highway hereinbefore named, and in conformity with Contract, Plans, Specifications and Special Provisions pertaining thereto, all on file in the office of the County Engineer of Pope County:

(I)(We) hereby certify that (I am)(we are) the only person(s) interested in this proposal as principal(s); that this proposal is made and submitted without fraud or collusion with any other person, firm or corporation at all; that an examination has been made of the site of the work and the Contract form, with the Plans, Specifications and Special Provisions for the improvement.

(I)(We) understand that the quantities of work shown herein are approximate only and are subject to increase or decrease; that all quantities of work, whether increased or decreased within the limits specified in MnDOT 1903 and 1402, are to be done at the unit prices shown on the attached schedule; that, at the time of opening bids, totals only will be read, but that comparison of bids will be based on the correct summation of item totals obtained from the unit prices bid, as provided in MnDOT 1301.

(I)(We) propose to furnish all necessary machinery, equipment, tools, labor and other means of construction and to furnish all materials specified, in the manner and at the time prescribed, all according to the terms of the Contract and Plans, Specifications and the Special Provisions forming a part of this.

(I)(We) further propose to do all Extra Work that may be required to complete the contemplated improvement, at unit prices or lump sums to be agreed upon in writing before starting such work, or if such prices or sums cannot be agreed upon, to do such work on a Force Account basis, as provided in MnDOT 1904.

(I)(We) further propose to execute the form of Contract within 10 days after receiving written notice of award, as provided in MnDOT 1306.

(I)(We) further propose to furnish a Payment Bond and a Performance Bond each equal to the Contract Amount as required by MN Statute § 574.26, as security for the construction and completion of the improvement according to the Plans, Specifications and Special Provisions as provided in MnDOT 1305.

(I)(We) further propose to do all work according to the Plans, Specifications and Special Provisions, and to renew or repair any work that may be rejected due to defective materials or workmanship, before completion and acceptance of the Project by Pope County.

(I)(We) agree to all provisions of Minnesota Statutes, Section 181.59.

(I)(We) further propose to begin work and to prosecute and complete the same according to the time schedule set forth in the Special Provisions for the improvement.

(I)(We) assign to Pope County all claims for overcharges as to goods and materials purchased in connection with this Project resulting from antitrust violations that arise under the antitrust laws of the United States and the antitrust laws of the State of Minnesota. This clause also applies to subcontractors and first tier suppliers under this Contract.

NOTICE TO ALL BIDDERS

To report bid rigging activities call:

1-800-424-9071

The U.S. Department of Transportation (DOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of the DOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the DOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

**MINNESOTA DEPARTMENT OF TRANSPORTATION
NOTICE TO BIDDERS:
SUSPENSIONS/DEBARMENTS
THIS NOTICE APPLIES TO STATE-FUNDED AND FEDERALY-FUNDED PROJECTS**

Do not use suspended or debarred parties as subcontractors or material suppliers on this project!

Both the federal government and the State of Minnesota suspend and debar vendors. Review the list of suspended and debarred vendors before submitting a bid or a request to sublet. If your bid is based on using a suspended or debarred vendor, you will not be entitled to additional compensation for replacing the suspended or debarred vendor with a qualified vendor.

State Suspensions and Debarments

The State of Minnesota's list of suspended and debarred vendors is maintained by the Minnesota Department of Administration, Office of State Procurement, and can be found at this link: <https://mn.gov/admin/osp/government/suspended-debarred/index2.jsp> . This list includes parties suspended and debarred by the Minnesota Department of Transportation and the Minnesota Department of Administration.

Federal Suspensions and Debarments

The federal government maintains a searchable database of suspensions and debarments, called the System for Award Management (SAM), which is found at this link: <https://www.sam.gov/SAM/> . You can use the "Search Records" function without registering for an account.

September 29, 2023

NOTICE TO BIDDERS

Minnesota Statutes require prompt payment to subcontractors:

Minn. Stat. § 471.425 PROMPT PAYMENT OF LOCAL GOVERNMENT BILLS.

Subdivision 1. **Definitions.** For the purposes of this section, the following terms have the meanings here given them.

. . . (d) "Municipality" means any home rule charter or statutory city, county, town, school district, political subdivision or agency of local government. "Municipality" means the Metropolitan Council or any board or agency created under chapter 473.

. . . Subd. 4a. **Prompt payment to subcontractors.** Each contract of a municipality must require the prime contractor to pay any subcontractor within ten days of the prime contractor's receipt of payment from the municipality for undisputed services provided by the subcontractor. The contract must require the prime contractor to pay interest of 1-1/2 percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10. For an unpaid balance of less than \$100, the prime contractor shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from a prime contractor must be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.

Minn. Stat. § 15.72 PROGRESS PAYMENTS ON PUBLIC CONTRACTS; RETAINAGE.

. . . Subd. 2. **Retainage.** . . . (c) A contractor on a public contract for a public improvement must pay all remaining retainage to its subcontractors no later than ten days after receiving payment of retainage from the public contracting agency, unless there is a dispute about the work under a subcontract. If there is a dispute about the work under a subcontract, the contractor must pay out retainage to any subcontractor whose work is not involved in the dispute, and must provide a written statement detailing the amount and reason for the withholding to the affected subcontractor.